

## **RESOLUTION NO. R03-69**

### **A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, DESIGNATING AND SETTING FORTH THE DEPARTMENTS, OFFICES AND DIVISIONS OF THE COUNTY.**

WHEREAS, on October 28, 2003, the Board of County Commissioners adopted Leon County Ordinance No. 2003-35, therein providing for the adoption of the Leon County Administrative Code; and

WHEREAS, Leon County Ordinance No. 2003-35 provides that the departments, offices and divisions of the County are to be designated by and set forth in a Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, THAT:

**Section 1.** The departments, offices and divisions of the County are hereby designated and set forth as follows:

(a) The Department of Public Services shall be responsible for the activities, operation and function of the following Divisions:

- (1) Special Projects/Intergovernmental Affairs;
- (2) Health and Human Services;
- (3) Health Department;
- (4) Planning Department;
- (5) Cooperative Extension;
- (6) Library Services;
- (7) Veteran Services;
- (8) Volunteer Services; and
- (9) Emergency Medical Services;

(b) The Department of Management Services shall be responsible for the activities, operation and function of the following Divisions:

- (1) County Probation;
- (2) Facilities Management ;
- (3) Human Resources;
- (4) Management Information Services;
- (5) Minority/Women Business Enterprise; and
- (6) Purchasing.

(c) The Department of Public Works shall be responsible for the activities, operation and function of the following Divisions:

- (1) Animal Control;
- (2) Engineering Services;
- (3) Fleet Management;
- (4) Mosquito Control;
- (5) Stormwater Maintenance;
- (6) Operations ;
- (7) Parks and Recreation; and
- (8) Solid Waste.

(d) The Office of Growth and Environmental Management shall be responsible for the activities, operation and function of the following Divisions:

- (1) Building Inspection;
- (2) Development Services;

- (3) Environmental Compliance;
- (4) Aquatic Weed/Water Quality Monitoring; and
- (5) DEP Storage Tank.

(e) The Office of Management and Budget shall be responsible for budgeting and management activities.

(f) The Assistant to the County Administrator shall be responsible for management activities including agenda coordination and other executive support responsibilities.

PROPOSED, PRESENTED, AND PASSED by the Board of County Commissioners of Leon County, Florida, on this 28th day of October, 2003.

LEON COUNTY, FLORIDA

By: \_\_\_\_\_  
Tony Grippa, Chairman  
Board of County Commissioners

ATTESTED BY:  
BOB INZER, CLERK OF THE COURT

By: \_\_\_\_\_  
CLERK

APPROVED AS TO FORM:  
COUNTY ATTORNEY'S OFFICE  
LEON COUNTY, FLORIDA

By: \_\_\_\_\_  
HERBERT W.A. THIELE  
COUNTY ATTORNEY